

Physician Assistant

Responsibilities:

1. Greeting patients, booking appointments and dealing with enquiries.
2. Performing medical history taking including past, present illness, family history, current and previous medications and treatments and previous surgical history etc.
3. Performing complete physical examination, ECG, other diagnostic tests as instructed by the physicians and medical director.
4. Drawing blood samples and sample handling, storing and recording relevant coding, traces and data.
5. Finding and checking patient records.
6. Creating new records and updating existing ones on the computer
7. Working with a variety of patients, from pediatric to geriatric, specializing in internal medicine i.e. Diabetes and Cardiology.
8. Reporting the laboratory tests results and other pending medical examinations reports to physicians/ medical director.
9. Performing patient education and providing necessary information relevant to each individual case.
10. Recording illnesses and treatments using a system of codes, known as clinical coding
11. Consulting with Medical Director, physicians and other healthcare professionals in patient treatments and administering medications.
12. Follow-up on patients treatment plans, operating medical equipment and perform diagnostic tests

Basic Qualifications:

Physician

Education

Bachelor of medicine

Competencies:

You are expected to be possessing excellent communication skills, fluency in English (reading, writing and speaking), time management, discipline and punctuality, leadership skills and computer skills.

Benefits:

You will be working under guidance and trained by German and Egyptian consultants, receiving the most updated international medical guidelines and protocols, trained on the most advanced diagnostic medical devices. Receive a well prepared program of continuing medical education and capacity building.

Location: 5th district -Cairo-Egypt.

Scheduled Hours: Full time - [8 hours per day – Morning time].

Working Hours: Start: 8:00 AM **Working Hours End:** 5:00 PM

Hot to apply: send your updated CV including your personal contacts, experiences and certificates including a recent photo at info@pftzner.org